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Approved For Release 2004/12/01 : CIA-RDP80M00165A002900010048-1

Feb. 1972

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Change of Career Service Designation for Comptroller,
O/DDS&T, and Transfer of Supergrade Ceiling

1. This memorandum submits in paragraph 6 a recommendation for your approval.

2. Under established rules for maintaining effective control over supergrade positions, personnel, and ceiling, supergrade personnel are charged against the Career Service of the supergrade positions they occupy. Upon establishment of the Staffing Authorization System, utilizing the improved reporting capacity of the computer, compliance with the rules for charging will be essential to insure accurate automated reporting.

3. In the following case, the charging of position and incumbent is inconsistent with the established rules. The position of Comptroller, GS-16, number 0103, in the Office of the DDS&T, is designated as a position in the "E" Career Service, the Career Service of the Office of the Director. The incumbent, [] is in the "SF" Career Service. Both [] and his position are charged against the "R" Career Service instead of the "E" Career Service as required under the rules. On establishment of the automated reporting system, information on this position and incumbent would be reported incorrectly and would have to be corrected manually.

4. There are three possible solutions to the problem. These are:

a. Change the position from the "E" Career Service to the "SF" Career Service. The position and incumbent would be charged against the "S" Career Service. One supergrade ceiling should be transferred from the "R" Career Service to the "S" Career Service.

b. Change the position from the "E" Career Service to the "R" Career Service. There would be no change in supergrade ceiling and incumbent would be appropriately charged.

c. Leave the position in the "E" Career Service but transfer one supergrade ceiling from the "R" Career Service to the "E" Career Service. The incumbent would be appropriately charged.

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5. The best solution would be alternative a., to change the position to the "SF" Career Service and transfer one supergrade ceiling from the "R" Career Service to the "S" Career Service. This is more appropriate since the position is properly in the "SF" Career Service. While one supergrade ceiling transfer is required, this should create no problem since the "SF" Career Service will normally be expected to provide an incumbent for the position.

6. Therefore, I recommend that you approve the change of the position from the "E" Career Service to the "SF" Career Service and the transfer of one supergrade ceiling from the "R" Career Service to the "S" Career Service.

Harry B. Fisher
Director of Personnel

CONCUR:

Carl E. Duckett
Deputy Director for Science & Technology

Date

John W. Coffey
Deputy Director for Support

Date

The recommendation contained in paragraph 6 is approved.

L. K. White
Executive Director-Comptroller

Date

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